

## **STAFFORD TOWNSHIP COUNCIL MEETING AGENDA JANUARY 23, 2024**

Council President Lisa Mower calls the Stafford Township Council Meeting to order with the Salute to the Flag and the reading of the Open Public Meeting Statement. Time: \_\_\_\_

**OPEN PUBLIC MEETING STATEMENT:** *“This meeting complies with the Open Public Meeting Act by adoption of Resolution No. 2023-329 setting forth meeting dates for calendar year 2024. Notification and publication of this meeting was given to three local newspapers and posted on the municipal bulletin board”.*

**ROLL CALL:** Mr. Esposito \_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Henken\_\_\_\_,  
Mr. Steadman\_\_\_\_, Council President Mower\_\_\_\_

### **RESOLUTION**

#### **RESOLUTION NO. 2024-065**

Approving and authorizing certain personnel actions

Motion to adopt Resolution No. 2024-065: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito\_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Henken\_\_\_\_, Mr. Steadman\_\_\_\_,  
Council President Mower\_\_\_\_

### **ORDINANCES INTRODUCTION & FIRST READING**

#### **ORDINANCE NO. 2024-03**

AN ORDINANCE OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE VACATION OF A PORTION OF CERTAIN RIGHT-OF-WAY FOR UNNAMED ROAD ADJACENT TO BLOCK 129, LOTS 8 & 9, ON TAX MAP SHEET #107 AND ADJACENT TO THE NORTHEASTERLY SIDE OF BLOCK 130.01, LOT 1, TAX MAP SHEET #109, LOCATED WITHIN STAFFORD TOWNSHIP, OCEAN, COUNTY, NEW JERSEY

Motion to Introduce Ordinance No. 2024-03 on 1<sup>st</sup> Reading: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito\_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Henken\_\_\_\_, Mr. Steadman\_\_\_\_,  
Council President Mower\_\_\_\_

#### **ORDINANCE NO. 2024-04**

AN ORDINANCE OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACCEPTANCE OF AN EASEMENT THROUGH A PORTION OF BLOCK 147.71, LOT 28

Motion to Introduce Ordinance No. 2024-04 on 1<sup>st</sup> Reading: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito\_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Henken\_\_\_\_, Mr. Steadman\_\_\_\_,  
Council President Mower\_\_\_\_

**ORDINANCE NO. 2024-05**

AN ORDINANCE OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACCEPTANCE OF AN EASEMENT THROUGH A PORTION OF BLOCK 147.53, LOT 223,

Motion to Introduce Ordinance No. 2024-05 on 1<sup>st</sup> Reading: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito\_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Henken\_\_\_\_, Mr. Steadman\_\_\_\_,  
Council President Mower\_\_\_\_\_

*The above Ordinances will be scheduled for public comment at the February 20, 2024 Council meeting.*

**ORDINANCES SECOND READING AND ADOPTION**

**ORDINANCE NO. 2024-01**

AN ORDINANCE OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, STATE OF NEW JERSEY, ALLOWING THE MUNICIPALITY IN PREPARING ITS 2024 BUDGET TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK PURSUANT TO N.J.S.A. 40A:4-45.14

Council President Mower to open public comment

Council President Mower to close public comment

Motion to adopt Ordinance 2024-01 on 2<sup>nd</sup> reading: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito\_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Henken\_\_\_\_, Mr. Steadman\_\_\_\_,  
Council President Mower\_\_\_\_\_

**ORDINANCE NO. 2024-02**

AN ORDINANCE OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING DEDICATION OF STAFFORD PARK, BLOCK 25.06, LOT 10; BLOCK 25.02, LOT 22.01; BLOCK 25.04, LOT 38; BLOCK 25.07, LOT 21 IN THE TOWNSHIP OF STAFFORD AS A PUBLIC OPEN SPACE FROM STAFFORD PROPERTIES RESIDENTIAL URBAN RENEWAL, LLC

Council President Mower to open public comment

Council President Mower to close public comment

Motion to adopt Ordinance 2024-02 on 2<sup>nd</sup> reading: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito\_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Henken\_\_\_\_, Mr. Steadman\_\_\_\_,  
Council President Mower\_\_\_\_\_

## **CONSENT AGENDA**

*“Consent agenda items are considered to be routine and will be enacted with a single motion. Items requiring expenditure are supported by a “Certification of Availability of Funds” signed by the Chief Financial Officer. Items requiring discussion will be removed from the consent agenda. All consent agenda items will be reflected in full in the minutes.”*

### **RESOLUTION NO. 2024-066**

Authorizing a Veteran’s Disability Tax Exemption pursuant to N.J.S.A. 54:4-3.30

### **RESOLUTION NO. 2024-067**

Authorizing the Tax Collector to cancel taxes on exempt property

### **RESOLUTION NO. 2024-068**

Authorizing the support of a Recertification Application for the New Jersey Safe Routes to School Program supported by the New Jersey Department of Transportation

### **RESOLUTION NO. 2024-069**

Authorizing the Transfer of Appropriations according to N.J.S.A. 40A:4-59

### **RESOLUTION NO. 2024-070**

Authorizing amending the 2024 temporary budget

### **RESOLUTION NO. 2024-071**

Awarding a contract to Remington & Vernick Engineers and Van Cleef Engineering Associates, LLC as Special Projects Engineers for the Township

### **RESOLUTION NO. 2024-072**

Awarding a contract approved State of New Jersey Contract Vendor for copier services pursuant to N.J.S.A. 40A:11-12a to Canon USA, Inc., through their authorized subcontractor Docutrend Inc., for the Township of Stafford (Project #2024-21)

### **RESOLUTION NO. 2024-073**

Awarding a contract through the OMNIA PARTNERS-US COMMUNITIES Cooperative Pricing System to Fifth Asset, Inc., d/b/a/ Debtbook (Project #2024-016)

### **RESOLUTION NO. 2024-074**

Authorizing and approving Change Order #1 to the contract with Vortex Services, LLC for Storm Drain Piping Cured-In-Place Liner Installation – Phase 2 Project  
(Project #2023-042/CO#1 2024-022)

### **RESOLUTION NO. 2024-075**

Authorizing and approving Change Order #1 to the contract with Arawak Paving Company, Inc., for the SFY2023 Road Improvement Project – Breakers Drive from Mermaid Drive to the Township Border Project (Project #2023-43/CO#1 2024-020)

**RESOLUTION NO. 2024-076**

Authorizing and approving Change Order #1 to the contract with Arawak Paving Company, Inc., for the SFY2022 Road Improvement Project – Breakers Drive from Neptune Drive to Mermaid Drive Project (Project #2023-63/CO#1 2024-018)

**RESOLUTION NO. 2024-077**

Authorizing execution of a Grant Application from the New Jersey Department of Community Affairs for the restoration of recreation fields

**RESOLUTION NO. 2024-078**

Authorizing execution of a Shared Services Agreement with the County of Ocean for the FY 2024 Prosecutor's Program

**RESOLUTION NO. 2024-079**

Authorizing the execution of an Agreement between the Township of Stafford and Preferred Behavioral Health Group

**RESOLUTION NO. 2024-080**

Accepting the retirement of Chief Thomas Dellane

**RESOLUTION NO. 2024-081**

Accepting the retirement of David Phelan

**RESOLUTION NO. 2024-082**

Accepting the retirement of Susan Wenal

**RESOLUTION NO. 2024-083**

Approving and authorizing certain personnel actions

**RESOLUTION NO. 2024-084**

Accepting the resignations of Jack Coppolino and Bryan Urspruch from their positions with the Township

**RESOLUTION NO. 2024-085**

Accepting the resignation of Craig Brearly from the Township of Stafford's Historic Preservation Commission

**WATER/SEWER RESOLUTIONS**

**W/S RESOLUTION NO. 2024-15**

Authorizing close-out Change Order No. 2, authorizing Engineer's Final Payment Certificate No. 4, release of the performance bond and acceptance of the maintenance bond submitted by the contractor for the Sanitary Sewer Cleaning/Televising Project (#2023-085/CO#1 2023-137/CO#2 2024-017)

### **W/S RESOLUTION NO. 2024-16**

Authorizing close-out Change Order No. 2, authorizing Engineer's Final Payment Certificate No.3, release of the performance bond and acceptance of the maintenance bond submitted by the contractor for the Cedar Bonnet Island Water Main Replacement Project (#2022-057A/CO#1 2023-097/CO#2 2024-015)

### **MINUTES FOR APPROVAL**

- Township Council meeting minutes: January 2, 2024

### **MISCELLANEOUS APPROVALS**

- Warren Grove Fire Company Volunteer Kevin Michael Schmidt

### **MOTION TO ADOPT THE CONSENT AGENDA OF JANUARY 23, 2024**

Motion to adopt the Consent Agenda: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito\_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Henken\_\_\_\_, Mr. Steadman\_\_\_\_,  
Ms. Mower\_\_\_\_\_

### **AUTHORIZING THE PAYMENT OF TOWNSHIP BILLS IN THE AMOUNT OF \$20,141,432.70**

Motion to approve the Voucher Resolution: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito\_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Henken\_\_\_\_, Mr. Steadman\_\_\_\_,  
Ms. Mower\_\_\_\_\_

### **GOVERNING BODY COMMENTS**

### **PUBLIC COMMENT**

*Five (5) minute limit per individual. All comments shall be addressed to the Council President and all individuals making comment must state their name and address for the record. The Council President will respond once your comment is complete.*

Council President Mower to open public comment

Council President Mower to close public comment

## **EXECUTIVE SESSION**

### **RESOLUTION NO. 2024-086**

Authorizing an Executive Session to discuss matters of personnel. No formal action will be taken following the Executive Session

Motion to adopt Resolution No. 2024-088: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito\_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Henken\_\_\_\_, Mr. Steadman\_\_\_\_,  
Council President Mower\_\_\_\_\_

## **ADJOURNMENT**

Motion to Adjourn \_\_\_\_\_ Second \_\_\_\_\_

All in Favor

Time: \_\_\_\_\_