

## **STAFFORD TOWNSHIP COUNCIL MEETING AGENDA APRIL 2, 2024**

Mayor Robert Henken calls the Stafford Township Council Meeting to order with the Salute to the Flag and the reading of the Open Public Meeting Statement. Time: \_\_\_\_

### **OPEN PUBLIC MEETING STATEMENT**

*“This meeting is called pursuant to the provisions of the Open Public Meetings Law by adoption of Resolution No. 2023-329 setting forth meeting dates for calendar year 2024. Notification and publication of this meeting was given to the Asbury Park Press, the Press of Atlantic City, and The Beacon, and has remained posted on the bulletin board in the Municipal Building. Proper notice having been given, the Municipal Clerk is directed to include this statement in the minutes of this meeting”.*

### **ROLL CALL**

Mr. Esposito \_\_\_\_, Mrs. Otte \_\_\_\_, Mr. Krier \_\_\_\_, Mr. Steadman \_\_\_\_, Mr. LaRocca \_\_\_\_,  
Council President Mower \_\_\_\_, Mayor Henken \_\_\_\_

### **RESOLUTIONS**

#### **RESOLUTION NO. 2024-152**

Approving and Authorizing an Employment Agreement with James Haldenwang

Motion to adopt Resolution No. 2024-152: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito \_\_\_\_, Mrs. Otte \_\_\_\_, Mr. Krier \_\_\_\_, Mr. Steadman \_\_\_\_, Mr. LaRocca \_\_\_\_,  
Ms. Mower \_\_\_\_, Mayor Henken \_\_\_\_

#### **RESOLUTION NO. 2024-153**

Approving and authorizing certain personnel actions

Motion to adopt Resolution No. 2024-153: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito \_\_\_\_, Mrs. Otte \_\_\_\_, Mr. Krier \_\_\_\_, Mr. Steadman \_\_\_\_, Mr. LaRocca \_\_\_\_,  
Ms. Mower \_\_\_\_, Mayor Henken \_\_\_\_

### **2024 MUNICIPAL BUDGET WORKSHOP**

- Workshop to discuss the 2024 Municipal Budget

#### **RESOLUTION NO. 2024-154**

Authorizing approval of the 2024 Municipal Budget

Motion to approve Resolution No. 2024-154: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito \_\_\_\_, Mrs. Otte \_\_\_\_, Mr. Krier \_\_\_\_, Mr. Steadman \_\_\_\_, Mr. LaRocca \_\_\_\_,  
Ms. Mower \_\_\_\_, Mayor Henken \_\_\_\_

*Notice is hereby given that the Budget and Tax Resolution was approved by the Governing Body of the Township of Stafford, County of Ocean on April 2, 2024. A public hearing on the Budget and Tax Resolution will be held at the Municipal Building on May 7, 2024 at 7:00 PM, at which time and place objections to said Budget and Tax Resolution for the year 2024 may be presented by taxpayers or other interested persons.*

## **ORDINANCE FIRST READING AND INTRODUCTION**

### **ORDINANCE NO. 2024-08**

AN ORDINANCE OF THE TOWNSHIP OF STAFFORD, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR THE PREPARATION AND EXECUTION OF A COMPLETE PROGRAM OF REVALUATION/REASSESSMENT OF REAL PROPERTY AND AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$1,000,000

Motion to Introduce Ordinance 2024-08: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito\_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Steadman\_\_\_\_, Mr. LaRocca\_\_\_\_,  
Ms. Mower\_\_\_\_, Mayor Henken\_\_\_\_\_

## **CONSENT AGENDA**

*“Consent agenda items are considered to be routine and will be enacted with a single motion. Items requiring expenditure are supported by a “Certification of Availability of Funds” signed by the Chief Financial Officer. Items requiring discussion will be removed from the consent agenda. All consent agenda items will be reflected in full in the minutes.”*

### **RESOLUTION NO. 2024-155**

Approving and authorizing an Affordable Housing Down Payment Assistance Loan Repayment Agreement with the owner of an affordable housing unit located in Pine Crest Village

### **RESOLUTION NO. 2024-156**

Authorizing a Place-to-Place Expansion of Premise Transfer for Plenary Retail Consumption License Number 1530-33-018, East Bay Avenue, LLC

### **RESOLUTION NO. 2024-157**

Authorizing application to the BPU Community Energy Plan Implementation Grant Program

### **RESOLUTION NO. 2024-158**

Committing to a goal of zero roadway fatalities and serious injuries

### **RESOLUTION NO. 2024-159**

Awarding a contract for furnishing and delivery of regulatory signs for the Stafford Township Cooperative Pricing System to Lightle Enterprises of Ohio, LLC (Bid #2024-002)

### **RESOLUTION NO. 2024-160**

Authorizing and approving Change Order #2 to the contract with J.H. Williams Enterprises, Inc., for the Police Department Locker Room and Holding/Processing Area Renovations Project (Project #2023-046A/2023-161/2024-053)

**RESOLUTION NO. 2024-161**

Authorizing execution of a sixty (60) month lease agreement for a new/unused FP Post Base DS Postage Machine to Key Business Solutions, LLC for the Stafford Township Mail Room (Project #2024-038)

**RESOLUTION NO. 2024-162**

Authorizing execution of a sixty (60) month lease agreement for a Post Base Vision 360 Postage Machine to Key Business Solutions LLC, for the Water/Sewer Tax Department (Project #2024-046)

**RESOLUTION NO. 2024-163**

Proclamation – Celebrating National Arbor Day

**RESOLUTION NO. 2024-164**

Proclamation – Honoring Susan Wenal and her nearly 30 Years of Service to the Township of Stafford

**RESOLUTION NO. 2024-165**

Approving and authorizing certain personnel actions

**RESOLUTION NO. 2024-166**

Approving and authorizing certain personnel actions

**RESOLUTION NO. 2024-167**

Approving a request for Family Medical Leave

**WATER/SEWER RESOLUTIONS**

**W/S RESOLUTION NO. 2024-26**

Awarding a contract for Fawn Lakes Water Main System Consolidation to Arthur R. Henry, Inc. (Bid #2024-028)

**W/S RESOLUTION NO. 2024-27**

Awarding a contract for the Clara Drive to Mill Creek Road – Lagoon Crossing Phase 5 (#2024-027) to KMETZ, Inc.

**W/S RESOLUTION NO. 2024-28**

Authorizing Close-Out Change Order No. 1, Engineer's Final Payment Certificate No. 2, and Release of the Performance Bond for the Water and Sewer Lagoon Crossings (Steven Drive to Morris Blvd.) Project (#2020-040/2024-043)

**W/S RESOLUTION NO. 2024-29**

Authorizing and approving Change Order #1 to the contract with P&A Construction, for the Sanitary Sewer Main Replacement Emergency Repair on Howard Drive/Kevin Lane, Beach Haven West, Stafford Township, NJ (#2023-124/2024-051)

**W/S RESOLUTION NO. 2024-30**

Authorizing the Water and Sewer Utility Collector to cancel water and/or sewer charges

## **MINUTES FOR APPROVAL**

- Township Council meeting minutes of March 19, 2024

### **MOTION TO ADOPT THE CONSENT AGENDA OF APRIL 2, 2024**

Motion to adopt the Consent Agenda: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito\_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Steadman\_\_\_\_, Mr. LaRocca\_\_\_\_,  
Ms. Mower\_\_\_\_, Mayor Henken\_\_\_\_\_

### **AUTHORIZING THE PAYMENT OF TOWNSHIP BILLS IN THE AMOUNT OF \$8,708,996.79**

Motion to approve the Voucher Resolution: \_\_\_\_\_ Second: \_\_\_\_\_  
RCV: Mr. Esposito\_\_\_\_, Mrs. Otte\_\_\_\_, Mr. Krier\_\_\_\_, Mr. Steadman\_\_\_\_, Mr. LaRocca\_\_\_\_,  
Ms. Mower\_\_\_\_, Mayor Henken\_\_\_\_\_

## **GOVERNING BODY COMMENTS**

### **PUBLIC COMMENT**

*Five (5) minute limit per individual. All comments shall be addressed to the Mayor and all individuals making comment must state their name and address for the record. The Mayor will respond once your comment is complete.*

Mayor Henken to open public comment

Mayor Henken to close public comment

## **ADJOURNMENT**

Motion to Adjourn \_\_\_\_\_ Second \_\_\_\_\_ All in Favor  
Time: \_\_\_\_\_